



**At Claypool everyone is valued, inspired and nurtured
on their individual journey of success.**

Children with Health Needs who cannot Attend School Policy

Policy lead: A. Hulme

Last interim review by the Policy Lead	Autumn 2025
Last full review by the Policies Committee	Summer 2023

Next interim review by the Policy Lead	Autumn 2026
Next full review by the Policies Committee	Autumn 2026

Aims

This policy aims to ensure that:

- Suitable education is arranged for pupils on roll who cannot attend school due to health needs
- Pupils, staff and parents understand what the school is responsible for when this education is being provided by the local authority

Legislation and guidance

This policy reflects the requirements of the [Education Act 1996](#). It is also based on guidance provided by our local authority.

The responsibilities of the school

Initially, the school will attempt to make arrangements to deliver suitable education for children with health needs who cannot attend school.

- The class teacher will be responsible for making the arrangements.
- A member of the Senior Leadership Team will monitor the arrangements.
- Learning will take the form of paper-based and ICT based resources.
- The class teacher will consult parents/carers on a regular basis to discuss the arrangements in place and any additional support.
- Feedback will be given to the pupil either via email or by telephone.
- A meeting will be held between the pupil, the Head teacher, the Class teacher and the parents when the pupil is ready to return to school, to discuss any adjustments that need to be made and the mental health of the pupil.

If the school cannot make suitable arrangements, Bolton Local Authority will become responsible for arranging suitable education for these children. In cases where the local authority makes arrangements, the school will:

- Work constructively with the local authority, providers, relevant agencies and parents to ensure the best outcomes for the pupil
- Share information with the local authority and relevant health services as required
- Help make sure that the provision offered to the pupil is as effective as possible and that the child can be reintegrated back into school successfully
- When reintegration is anticipated, work with the local authority to:
 - Plan for consistent provision during and after the period of education outside the school, allowing the pupil to access the same curriculum and materials that they would have used in school as far as possible
 - Enable the pupil to stay in touch with school life (e.g. through newsletters, emails, invitations to school events or internet links to lessons from their school)
 - Create individually tailored reintegration plans for each child returning to school
 - Consider whether any reasonable adjustments need to be made

Monitoring arrangements

This policy will be reviewed annually by the Headteacher. At every 3-year review, it will be approved by the Policies Committee.

Links to other policies

This policy links to the Accessibility Plan and Supporting Pupils with Medical Conditions policy.